



Madawaska Street Docks Committee

Terms of Reference

2023

Purpose

The mandate of the Madawaska Street Docks Committee is to make a recommendation to Council regarding the use of private docks on Madawaska Street (Township owned land) and if private docks will be allowed, what rules and regulations will apply.

Membership

The Committee shall consist of a minimum of four (4) volunteer members and a member of Council. Ideally the committee shall consist of an equal number of members of the public that support and oppose private docks on Madawaska Street.

The committee shall have no more than eight (8) volunteer members.

Meetings

This Ad Hoc Committee will act as a committee, making a recommendation to Council. In this function:

- All committee meetings shall be open to the public to observe
- Meetings shall be held as required, at the call of the Chair
- Notice of meetings shall be made at least 48 hours in advance of such meeting and shall be posted on the Township's website, Facebook page and bulletin board on the outside of the Township Office.
- The Committee shall meet as often as needed
- Quorum shall be the majority of committee members appointed
- Additional members may be added by Council resolution

Staff Contact/Administrative Support

The CAO will assign staff for agenda and minute taking responsibilities, and other tasks as deemed appropriate.

Final Report

The Committee shall prepare a final report on if docks should or should not be permitted to remain on Madawaska Street. In the event, the recommendation is docks are permitted to remain on Madawaska Street the Committee shall advise Council of any conditions that should apply.

Term

Ideally members of the Committee will be appointed at the Regular January Council Meeting 2023. The Committee will cease once the final report has been submitted to Council.