LIBSTAT102 – FULL SURVEY VERIFICATION REPORT
Greater Madawaska Twp(L0478)
Submission Period: Annual Public Library Statistics 2024

ANNUAL SURVEY OF PUBLIC LIBRARIES – GENERAL INFORMATION

A1.0 Identification

A1.1 Legal Name:	L0478 - Greater Madawaska Twp
A1.2 Period for which this survey applies:	Calendar Year
A1.3 Ontario Library Service (OLS) Region:	Southern Ontario Library Service
A1.4 Type of Library Service:	Public or Union Library
A1.5 Mailing Address:	12629 Lanark Road P.O. Box 160
A1.6 City/ Town:	Calabogie
A1.7 Province:	Ontario
A1.8 Postal Code:	K0J1H0
A1.9 Street Address (if different from mailing address):	
A1.10 City/Town:	
A1.11 Province:	
A1.12 Postal Code:	
A1.13 Web Site Address:	https://www.greatermadawaska.com/en/play-and-discover/library.aspx
A1.14 No. of Active Library Cardholders	444

A2.0 Current Library CEO, Municipal Clerk, Local Services Board Chair, or person with signing or operational authority for the First Nation Public Library

A2.1 First Name:	Ruth
A2.2 Last Name:	Jones
A2.3 Telephone Number:	(613) 752-2317
A2.4 Fax Number:	(613) 752-1720
A2.5 Email Address:	gmpl@bellnet.ca

A3.0 Contact Person for information on this survey (if person named above is not contact person)

A3.1 First Name:	
A3.2 Last Name:	
A3.3 Telephone Number:	( ) - ext.
A3.4 Fax Number:	( ) -
A3.5 Email Address:	

Comments:

Secondary contact, if needed: Library Board Chair Patti Jean McArthur: 613-432-7904 | mcarthurpj@hotmail.com

Active patrons stat from Jan 1 2023 to year end 2024.

ANNUAL SURVEY OF PUBLIC LIBRARIES – FINANCIAL INFORMATION

B1.0 Net Balance brought forward from previous year

B1.1 ○ Surplus ○ Deficit ◉ Nil | 0

B2.0 Operating Revenues

B2.1 Provincial Operating Funding. Does not include project revenue.

B2.1.1 Public Library Operating Grant (PLOG)	11817
B2.1.2 Pay Equity Grant	
B2.1.3 First Nation Salary Supplement Grant	
B2.1.4 Total Provincial Operating Funding	11817
B2.2 Local Operating Funding (e.g. Municipality or Band local operating funding)	134702

B2.3 Contract Revenue (funds from other municipalities, neighbouring public library boards, Local Services Boards or First Nation Bands that contract for library services). Specify name of contracting organization and amount received from each.

B2.4 Project Grants

Please select from the drop down list below:

⌄	

Other Project Grant

B2.4.1 Total Project Grants	0
B2.5 Donations (monies donated by outside bodies, e.g. Friends groups, trust funds etc.)	3705
B2.6 Self Generated Revenue (e.g. fines, fees, sales/fundraising, room rentals, cafe revenue, etc.)	7158
B2.7 Debt Services and Reserve Fund Revenues	

B2.8 Other (Specify any other source of funds not included above and indicate the amount received from each funding source listed, e.g. Connectivity)

Library GIC (1)	66
Library GIC (2)	1195
OLS Connectivity Grant	1620
OLS inter-library loan (ILL) rebate	456
Wal-Mart Community Grant	1000

B2.9 Total Operating Revenues	161719

B3.0 Capital Revenues (funds for land, building construction/renovation or furniture or new automation systems)

B3.1 Provincial	0
B3.2 Federal	0
B3.3 Local	0

B3.4 Other (specify any other source of funds not included above and indicate the amount received from each funding source listed; report each funding source on a separate line)

B3.5 Total Capital Revenues	0

B4.0 Operating Expenditures

B4.1 Materials Expenditures

B4.1.1 General (Include all physical items that are not electronic, e.g. books, periodicals, etc.)	7736
B4.1.2 Electronic (e.g. electronic subscriptions and other databases, downloadable media, gaming software, Playaway, DVDs, and e-resources)	4168

B4.2 Staffing (Total funds spent on all staff)

B4.2.1 Total funds (not including employee benefits)	88812
B4.2.2 Employee Benefits	15416
B4.3 Staff Training (Total funds spent on staff training, including travel and accommodation)	283
B4.4 Facilities/Utilities (Costs related to library facility operation, e.g. insurance, rent, lighting, maintenance, etc.)	21795

B4.5 Telecommunication costs

B4.5.1 Telephone and Fax	2304
B4.5.2 Dedicated Internet Connectivity Costs (e.g. wireless, ISDN, dedicated lines.)	1756
B4.6 Computer Services (Total spent on computer equipment and related expenses, e.g. computer maintenance contracts, etc., new automated systems, etc.)	2334
B4.7 Debt Charges and Transfers to Reserve Funds	
B4.8 Funds returned to government sources	

B4.9 Contract payments made to library board for library services (Specify the library board(s) and amount given to each board; report each payment on a separate line)

B4.10 Other (specify all other expenditures not reported above and indicate the amount spent for each expenditure listed; report each item on a separate line)

Advertising	978
Audit	2000
Fundraising expenses	1556
Internet	1925
Mileage	861
Miscellaneous (bank fees, etc.)	154
Office Supplies	5230
Programming expenses	3589
Website	720

B5.0 Total Operating Expenditures	161617
B6.0 Total Capital Expenditures (funds expended on land, building construction/renovation or furniture)	

Comments:

Income and Expenditures are extracted from GMPLLC's General Ledger Trial Balance, dated Feb 18, 2025 provided by GM finance department for period ending December 31, 2024. Referred also to 2024 Library GL, Dec 11, 2024

ANNUAL SURVEY OF PUBLIC LIBRARIES - LIBRARY SYSTEM HOLDINGS

C0.0 Circulating and Reference	**English**	**French**	**Other**
C0.1 Print Titles Held	11838	138	
	0		
C0.2 Print Volumes Held	11838	138	
	0		
C0.3 Non-Print Resources			
C0.3.1 CD and DVD Titles	863	0	
	0		
C0.3.2 CD and DVD Copies	863	0	
	0		
C0.3.5 E-Book Titles	61106	553	
	109		
C0.3.6 E-Book Copies	97173	571	
	152		
C0.3.7 E-Audio Book Titles	19189	73	
	8		
C0.3.8 E-Audio Book Copies	34359	98	
	11		
C0.4 Special Collections - Original Format	0	0	
	0		
C0.5 Special Collections - Digital Format	0	0	
	0		

C3.0 Periodicals, Databases and Downloadable Items	**English**	**French**	**Other**
C3.1 Print Periodical Titles Held	20	0	
	0		
C3.2 Information Resources			
C3.2.0 Databases and Database Subscriptions	8	0	
	0		
C3.2.4 No. of Individual Electronic Periodicals Titles	567	62	
	2		

C4.0 Streaming and/or Subscription Services

C4.1 Does your library offer Downloading and Streaming services:
- ⦿ Yes
- ◯ No

C4.2   If yes, how many   `2`

C4.3 Indicate which Downloading and Streaming services are available at your library

`OverDrive Magazines`

`⌄`

Other `CBC Corner (EN/FR)`

Other `_____`

C5.0 E-Learning Services

C5.1   If you provide e-learning services (e.g. Gale Courses, Learning express),   `1`

please state how many:

C5.1.1 Please select the E-Learning services you provide access to from the drop-down menu:

Mango Languages

Other

C5.2   How many cardholders took e-learning courses?   17

C5.3   How many e-learning courses were taken in total by cardholders?   26

C6.0 Non-traditional Collections

C6.1 If you have non-traditional circulating library collections (e.g. fishing gear, recreation equipment, musical instruments, seed gardens etc.) please list them in the write-in field below: ⓘ

```
'Nature Discovery Kits, Water Rangers - water testing kit, assorted table games, Lego kits.
```

Comments:

```
2024 E-resource subscription via OLS:
Ancestry Library Edition
NoveList Select/ Plus/ K-8 Plus
Canadian Points of View Reference Centre
Consumer Health Complete (EN/FR)
Mango Languages
Little PIM Kids Language Learning
```

ANNUAL SURVEY OF PUBLIC LIBRARIES – LIBRARY SYSTEM STAFFING

D1.0 How many hours per week in your library constitute a full time position (must be at least 32.5 hours)? | 32.50

D1.1 Full Time Staff (i.e staff working 35 hrs per week or full time equivalent e.g. 32.5)

Job Class	No. of People
Librarians	
Library Technicians	
Other Specialized Professional Staff	
Other Staff	
Volunteers	

D1.2 Part Time Staff (i.e staff working less than 35 hours or full time equivalent (e.g. 32.5))

Job Class	No. of People	Total hours worked per week for each job class
Librarians	5	68.00
Library Technicians		
Other Specialized Professional Staff		
Other Staff		
Volunteers		

D1.3 Students, Co-op Students, and Interns hired for a specific length of time

Please provide the total number of students, co-op students, and interns that your library hired on a summer, term or semester basis: |

Comments:

None of our staff hold a diploma in library sciences. All staff members have post-secondary education in other fields of study.

ANNUAL SURVEY OF PUBLIC LIBRARIES - LIBRARY SYSTEM FACILITIES

E1.0 Public Access Workstations	No.
E1.1 Total No. of Public Access Workstations available in your library	2

Of the total number given above, state how many:

	No.
E1.1.1 Provide Internet access	2
E1.1.2 Provide OPAC and/or ILS Access	2
E1.1.4 Total number of lending laptops, netbooks, and tablets (e.g. iPads)	5
E1.2 E-readers	1

E2.0 Library Automation and Connectivity	No.
E2.1 Does your library have an automated catalogue system?	⦿ Yes ◯ No

E2.2 (if above is "Yes", please specify system used)

```
Insignia
```

E2.4 Does your library have a 3D Printer(s)	◯ Yes ⦿ No

E2.5   If yes state how many:

E2.6 Does your library have a Maker Space, mobile Maker Space, Digital Media Lab, Digital Learning Centre, Self-Publishing Centre, Recording Studio etc.	◯ Yes ⦿ No

E2.7   If yes state how many:

E2.8 Circulating Wireless Hot Spots

If your library provides circulating wireless hot spot devices, please state how many:

E2.9 Broadband

E2.9.1 Do you have any library branches in your system with internet download and upload speeds of less than 50/10 Mbps?	⦿ Yes ◯ No

E2.9.2 Please use this space to provide more information about your library system's broadband situation and needs.

```
We operate a single branch located in a rented space on the lower level of the local school
in Calabogie, ON. We are currently with Bell. Our municipality oversees the contract with
Bell.  Our download speed ranges from 9.8 mbps to 846 mbps. Our upload speed ranges from 0.2
mbps to 0.8 mbps.
```

E3.0 Facilities and Hours of Operation	No. of Service Points	Total Weekly hours of operation for all service points

E3.1 Main Library	1	31.00
E3.2 Branches open 12 hours per week or more		
E3.3 Branches open less than 12 hours per week		
E3.4 Bookmobile stop locations		
E3.5 Deposit Stations and Kiosks (refer to criteria)	1	41.00
E3.6 No. of Bookmobiles owned by your library board		

E4.0 Facility Rentals and Bookings — No.

E4.1 If your library rents or books meeting rooms or other parts of your library or libraries to outside organizations or individuals, please state the number of times it did so in the survey year.

E5.0 Pop-up Libraries — No.

E5.1 If your library has one or more pop-up libraries, how many times did this service pop-up for use during the survey year?

E6.0 Extended Services and Facilities

E6.1 If your library has pop-up libraries, study halls, hold lockers, and other facilities that are open to the public complementing or open beyond regular library operating hours, please describe the activities and how they are used in the space provided:

E7.0 Total Square Footage — No.

E7.1 In the space provided, please provide the total, combined square footage of all the facilities in your library system: **1660**

Comments:

Square footage includes hallway and storage.

We deliver books to Pine Valley Restaurant (Griffith) for patrons to collect during operating hours. Patrons are notified of a book drop-off by email. Returning items are picked up here also.

ANNUAL SURVEY OF PUBLIC LIBRARIES - LIBRARY SYSTEM ACTIVITIES

F1.0 Total Annual Circulation (Actual Annual Circulation of Physical Material)	13629
F1.1 Total Annual E-Book Downloads / Borrows (Actual Annual Direct Circulation)	3043
F1.2 Total Annual E-Audio Book Downloads / Borrows (Actual Annual Direct Circulation)	934
F1.3 Total Annual Music Downloads / Borrows (Actual Annual Direct Circulation)	
F1.4 Total Annual Video Downloads / Borrows (Actual Annual Direct Circulation)	
F1.5 Total Annual E-Magazine Downloads / Borrows /Streams (Actual Annual Direct Circulation)	88

F2.0 Annual Programs	**Totals**
F2.1 No. of programs held annually	283
F2.2 Annual program attendance	5551

F2.3 Program types. Please list all that apply	**Number of program sessions**	**Number of attendees**
Early literacy and Early learning	74	1005
Other Children's programming	51	772
Summer Reading	1	34
Homework help		
Class instruction at a library or school	41	2900
Teen programming		
Newcomer focus		
Careers, job help / skills		
Business Development		
Community Development	4	318
Technology, social media and computer literacy		
Maker space, Digital media lab, Self-publishing		
Genealogy, local history, Doors Open		
Adult learning (not covered elsewhere)	73	268
Seniors programming		
Culture Days, poetry and story readings, art shows	8	124
First Nations Public Library Week		
First Nation Communities Read		
Indigenous language training and retention	1	35
Ontario Public Library Week / Canadian Library Month		
Book Clubs	8	43
Other	22	52

F2.4 Service visits provided to residence-bound residents and people-at-risk

F2.4.1 If you provide service visits to residence-bound people or people-at-risk (including group home, nursing homes or individual residences), please state the number of annual visits:	

F3.0 Annual Inter-Library Loan Activity "(ILLO)"	**Totals**

F3.1 Requests Made and Items Borrowed

    F3.1.1   No. of requests made to other libraries   190

    F3.1.2   No. of items being borrowed   167

F3.2 Requests Received and Items Lent

    F3.2.1   No. of requests received from other libraries   341

    F3.2.2   No. of items lent   171

G1.0 Typical Week Data	**Totals**
G1.1 Circulation	
G1.1.1 All circulation except E-books, E-audio books, music and video	316
G1.1.2 All circulation for E-books, E-audio books, music and video	122
G1.1.3 Total circulation of all library materials	438
G1.2 In Library Materials Use	
G1.2.1 Total In Library Materials Use	75
G1.3 Electronic Information Resources, and Wireless Use	
G1.3.1 No. of people using library workstations	3
G1.3.2 No. of times electronic databases are accessed by library users	
G1.3.3 No. of people using public library wireless connection	5
G1.3.4 No. of people using Maker Spaces, Digital Media labs, Self-Publishing Centres	
G1.4 Reference, Information Provision and Instruction	
G1.4.1 No. of standard reference transactions	24
G1.4.2 No. of electronic reference transactions	
G1.4.3 No. of Reader's Advisory transactions	21
G1.4.4 No. of Information Communication Technology, software and social media support requests	3
G1.4.5 Average staff time in minutes per Information Communication Technology, software and social media support request:	8
G1.4.6 Number of times accessible material, equipment or devices are requested	
G1.5 Library Visits	
G1.5.1 No. of visits to the library made in person	181
G1.5.2 No. of electronic visits to the library website	77

Comments:

```
Typical week survey data collected October 29, 2024 - November 5, 2024.
E-books circ = Libby   Main collection, E-audio circ = Libby   Main collection
```

ANNUAL SURVEY OF PUBLIC LIBRARIES – PARTNERSHIPS AND INITIATIVES

H1.1 Consortia and Co-operative Purchasing

H1.1.1 Please select from the drop down list below, types of consortia your library participates in on a regular basis. Name the consortia in the field next to selected type.

Types of Consortia	Name of Consortia	Cost
E-books	OverDrive	1548
Databases and Other Downloadable Services	OLS consortia	588
▼		
Other Types of Consortia DVD Pool	Tweed Public Library	375
Other Types of Consortia Large Print Pool	Centre Hastings Public Library (Madoc)	225
Other Types of Consortia		

H1.1.2 Reciprocal borrowing agreements, and policies where there are no non-resident user fees

Please list any libraries with which you have such agreements in place or briefly describe your policy:

> None

H1.1.3 Accessibility Initiatives

H1.1.3.1 Accessibility-specific equipment (such as Daisy readers) that your library provides

> 1 Daisy Reader

H1.1.3.2 Accessibility training for staff that was delivered in the reporting year

> None

H1.1.3.3 Accessibility accomplishments, for example accessibility improvements to the library, any updates to accessibility policies or procedures your library made, etc.

> None

H1.1.3.4 Active library patron participation in CELA (Centre for Equitable Library Access) and / or NNELS (National Network for Equitable Library Service).

> 0

H1.1.3.5Ongoing accessible collections and services that your library provides.

```
CELA
```

H1.2Friends of the Library and Foundations

H1.2.1 Is your library associated with a Friends organization or other charitable group?

○ Yes
◉ No

H1.2.2   If Yes, provide number of Friends organizations your public library works with.

H1.2.3 Is your library associated with a Foundation?

○ Yes
◉ No

H1.2.4   If Yes, provide number of Foundations your public library works with.

H1.3Social Media

H1.3.1 Does your library make use of and participate in social media?

◉ Yes
○ No

H1.3.2 If Yes, select all that apply from the drop down list below:

```
Facebook
```

Other Social Media

H1.4Cultural Partnerships and activities

H1.4.1 Do you have any active cultural partnerships?

◉ Yes
○ No

H1.4.2   If Yes, how many?

8

H1.4.3 If Yes, select partners from the drop down list below:

```
Community museums
```
```
Art galleries
```
```
Ethno-cultural and Newcomer Service Organizations
```

Other Cultural Partners `BIAK (Bonnechere Inodewiziwin Abinodjinish Kikinamagan) Early O`

Other Cultural Partners `LIP (Local Immigration Partnership of Renfrew & Lanark)`

Other Cultural Partners `OV-CAOS (Ottawa Valley Community Arts Open Studio)`

Other Cultural Partners `Ontario Parks`

Other Cultural Partners `TD Summer Reading Club`

Other Cultural Partners `Watersheds Canada (nature discovery and shoreline protection)`

Other Cultural Partners

H1.4.4Please give examples of your activities in the field below (e.g. art gallery, museum or other institution as part of mandate or building etc.).

```
- We participate in the Ottawa National Museum/ NAG pass lending program and participate in
the Ontario Parks day pass lending program also.
- We support Local Immigration Partnership and serve as a vehicle for program delivery and
outreach
```

```
- BIAK visits the library on a semi-annual basis to offer Algonquin language instruction as
well as indigenous songs, stories, and cultural lessons
- Watersheds Canada continues to support our Nature Discovery backpack program with learning
resources while the library promotes Watersheds Canada services and distributes resource
materials
- OV-CAOS brings art experiences to Renfrew County and beyond; we provide a venue for their
use and promote their activities in the local community
- TD Summer Reading Club provides the library with summer reading program resources, which we
are grateful to receive and are happy to distribute.
```

H1.5 Education Sector Partnerships

H1.5.1 Do you have any Education Sector Partnerships?

⦿ Yes
◯ No

H1.5.2 If Yes, how many?

2

H1.5.3 If Yes, select partners from the drop down list below:

| School boards, including local schools and local education authorities |
| Universities |
| ⌄ |

Other Education Sector Partners | Let's Talk Science - Ottawa U. and Carleton U. - STEM lea

Other Education Sector Partners |

H1.5.4 Please provide highlights or examples of your library's partnerships with the Education sector:

```
- We are located on the lower level of St. Joseph Separate School in Calabogie. We partner
with the school to deliver reading materials home to families across the Township through a
program we call 'Weekend Readers'. Classes come to visit the library on a weekly basis.
- 'Let's Talk Science' is a student volunteer organization (Ottawa/ Carleton universities)
which provides our library with STEM (Science, Technology, Engineering, Math) learning kits.
We distribute the kits to school families, local families, and families visiting the area.
```

H1.6 Significant achievements

H1.6.1 Please list any special achievements for your library in the past Survey year in the field below (e.g. updated integrated system implemented, networking, new programs provided, fundraising, new library building or renovation completed, new partnership including any not covered elsewhere in Section H, municipal cultural plan completed, other achievements etc. that have a positive impact on your community).

```
Library developments in 2024 are as follows:
- Increased access to low-cost print services - curbside printing - saves time, money
- Made improvements to the online catalogue — for ease of use (patrons and staff)
- Reduced user search time of local collection — through expanded online search criteria
and collection labelling
- Secured a small grant via Wal-Mart for themed family learning activity kits which will
include any or each of the following: books, games, toys, puzzles
- Staff processed by end of 3rd quarter $6,200 in book donations (approximately 250 books
at $25/book)
- We serve as a collection site for Lions Club International — Recycle for Sight (used
eyeglasses)
- We serve as a collection site for 2024 Calabogie Poppy Project (knitted & crocheted
poppies)
- We plan and staff (with volunteers) the Canada Day pancake breakfast at the Calabogie
Community Centre
- We have added a water testing kit to our lending library for local lake associations to
use
```

H1.7 Government Services

H1.7.1 Does your library participate in federal, provincial or municipal government

◯ Yes

service partnerships? ◉ No

H1.7.2 If Yes, please select any government service partnership that you participate in, from the drop down list below:

[⌄]

Other government Service Partnerships [   ]

H1.7.3 Please provide highlights or examples of your library's partnerships with government, including municipal, provincial, and federal governments:

[   ]

H1.8 Capital Projects

H1.8.1 Does your library currently have any approved capital project plans scheduled for completion in the next two years?
○ Yes
◉ No

H1.8.2 Please outline your projects in the field below. Provide year the project is planned for.

Capital Project	Year commencing	Square footage (if applicable)	Total Project Cost

H1.8.2 If your library has planned but not yet funded future capital projects (beyond those planned for completion in the next two years reported in H1.8.1 and H1.8.2 above) please provide information on them. Information as available and estimates are acceptable.

Capital Project	Year commencing	Square footage (if applicable)	Total Project Cost

H1.8.3 Does your library currently have any immediate technology needs (within 2 years)?
◉ Yes
○ No

H1.8.4 Please outline your technology needs in the field below.

Technology Needs	Total Project Cost		
Children's computers/ tablets	4000		
Hotspots	1800		

H1.9 Business and Economic Sector Partnerships

H1.9.1 Does your library have any active business and economic sector partnerships? (e.g. Chamber of Commerce, Business Improvement Area (BIA) or other)?
○ Yes
◉ No

H1.9.2 If Yes, please select business and economic sector partnerships from the drop down list below:

[⌄]

Other Business and Economic Sector Partnerships [   ]

H1.9.3 Please provide highlights or examples of your library's partnerships with the business and economic sector:

H2.0 Measuring The Results of Library Services

H2.1 Please Fill In:

We will expand our collection of measurable outcome data in 2025 via survey of program participants.

Comments: