



MINUTES
WEDNESDAY, MAY 8, 2024 -- PUBLIC LIBRARY BOARD MEETING

Wednesday, May 8, 2024, 9:00am

Via: ZOOM/Public

Present: Patti McArthur – Board Chair
Barry Brydges
Nicole McKinnon
Sue Michalicka
Lois Thomson – Councillor
Emily (Meyers) Thompson

Absent:
Ruth Jones – CEO/Treasurer
Kate Zeyl

1. Call to Order

2. Approval of Agenda

- Additions/deletions -- none
- Approved by consensus

2. Declaration of any Conflict of Interest

- None

4. Approval of Minutes Dated Wednesday, April 17, 2024

- Approved by consensus

5. Finance Report

- Statements waived for this meeting – GMT Finance System in Transition
- Still haven't seen March statements, but the transition has delayed release
- To date everything looks good, but asked if we could be patient
- The Township is happy with the new system, and when it is fully launched, we will be able to pull our own data
- MOU Lease with St. Joseph's Catholic/GMT/GMPLLC
 - Discussion and decision

- Township asked if we could negotiate directly with the School Board
- Barry asked who would be covering operating costs? Original agreement was beneficial to us – there were a few clauses regarding assets that would result in us getting compensated for anything that we would leave at this location if we were to relocate.
- We do not want to revisit the lease every year – we would like to have a three year+ two-year optional arrangement – we also are offered a 90-day notice if the Board wants the space back. Barry said we need at least six months to consider moving contents. Barry would like to review the current lease to see the current terms and conditions especially in relation to insurance, facilities management, and liability.
- The reason we're in the school was to prevent the school from closing – the original location was proposed to be at the community centre. Now, with an increased population, the threat of closure is much reduced for the school.
- Lois asked why we're changing at all (Barry agreed). Patti responded the intent is to give more autonomy to the Library. Lois liked the three-way relationship. There was considerable support for retaining the three-way relationship – Lois asked the Finance Committee to take this on to review ramifications. Patti proposed we table this until Ruth returns from vacation – the Board does operate throughout the summer to allow for more discussion and negotiation. We'll revisit in June to decide how to move forward.
- Many of these issues are covered in MOU and we have asked GMT to provide the latest edition to confirm these terms and conditions. Patti thought the vision was to allow us to have more autonomy.
- Emily asked if we had to find another location, would the Township be active in that decision? This adds further benefit to retaining the triangulation.

6. Activities

- On-line Auction
 - Successful Launch – raised \$800
 - Based on this success, we hope to hold another
 - Patti to check with CRA to ascertain whether or not the donors could get tax receipts based on the inventory value.
 - This will not affect the plans to hold a Silent Auction as part of the Canada Day activities
- Spring Board Assembly Mtg –
 - Patti attended April 25th to elect a representative for the OLS Board and volunteered to represent our Library going forward, but asked if another Board member would like to represent us? Barry suggested everyone review the deck and we'll revisit the appointment at the June

meeting. Currently, our tier is represented on the OLS Board by Amy Mackie from the Marathon Library.

- A full informational PPT deck was attached to the Agenda to explain what the OLS offers. (We are in the Second smallest tier of libraries across the Province.)
- This allows us to participate in Strategic Planning activities (offered free of charge).
- Funded by the Ministry Tourism, Culture and Sports.
- Toolkits are available to assist with financial and program planning.
- May 15 – Book Club at 1pm
- Book Fair at St. Joseph’s including fun night on May 22nd
- May 25th Garage Sale
 - Table at the Library to align with the ongoing School book fair
 - The content of the Garage Sale is more used items; silent auction items are newer.
 - Donations can be dropped off to the Library and/or Patti’s residence.
- Meet Maggie Legear May 29 – Local Author
- Alanna’s 18+ Boot Camp Saturdays 10-11am
 - Growing in popularity to the extent they will continue through the Book Fair
- Summer Reading Club starts June
- Another On-line Auction – date TBD
- Kids programming continues on Thursday mornings throughout the summer.

CANADA DAY BREAKFAST

- 8:30 TO 11:00
- Security Deposit will be required for kitchen use

7. Other Business

- Matawatchen Hall events:
 - June 8 – Susie Bennick (tickets going fast)
 - June 15 – Women & fishing Hands-on Workshop with female instructor
 - More details in the Highlander and the Matawatchen Facebook Page
- Meeting Schedule 2024 – 4 complete (Jan/Feb/Apr/May)
- June 12, Sept 11, Oct 09, Nov 13, Dec 11
July & August no Mtg

8. Adjournment

- Meeting was adjourned at 9:23 am (Barry moved, Lois seconded)
- Approved by consensus

Prepared by Sue Michalicka