



**Request for Proposal**

**For**

**Quality Control Consultant for  
Matawatchan Road Project (2.5 km)**

**REQUEST FOR PROPOSAL NO.: PW08-2024**

**ISSUED: APRIL 12, 2024**

**SUBMISSION DEADLINE: MAY 2, 2024 @ 1:00 P.M.**

## **Submission Instructions**

### **1. Bidding System Registration**

To obtain documents online please visit <https://greatermadawaska.bidsandProposals.ca>  
You can preview the bid documents with a Preview Watermark prior to registering for the opportunity. Documents are not provided in any other manner.

### **2. Submission of Proposals**

Proposals must be submitted electronically through the bidding system at:  
<https://greatermadawaska.bidsandProposals.ca>

Submissions by other methods will not be accepted.

In the event of any technical issues, respondents should contact the bidding system's technical support.

### **3. Proposals to be Submitted on Time**

Proposals must be finalized and fully uploaded in the bidding system on or before the Submission Deadline of May 2, 2024, at 1:00 p.m. The time of receipt of Proposals will be determined by the bidding system web clock. Late submissions will not be accepted by the bidding system and will be disqualified as late.

Respondents are cautioned that the timing of submission is based on when the Proposal is received by the bidding system, not when a Proposal is submitted by a respondent. As transmission can be delayed due to file transfer size, transmission speed, or other technical factors, respondents should plan to submit Proposals well in advance of the submission deadline.

The bidding system will send a confirmation email to the respondent advising when the Proposal is submitted successfully. If you do not receive a confirmation email, contact the bidding system's technical support immediately.

### **4. Withdrawal of Proposals**

Prior to the Submission Deadline, respondents may withdraw a submitted proposal through the bidding system. To withdraw a Proposal after the Submission Deadline, a notice of withdrawal must be sent to RFP Contact and must be signed by an authorized representative of the respondent.

## **5. Proposal Acceptance**

The selected respondent will be notified by email and/or telephone. The lowest or any Proposal may not necessarily be accepted.

### **Responsibilities of the Bidder**

1. The Bidder hereby offers to furnish all equipment and supplies needed.
2. The successful bidder shall provide a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works. Coverage shall be at least \$5,000,000 per accident in the name of the Township. Failure to provide such proof shall result in cancellation of the Contract. The Liability Insurance Certificate and the proof of WSIB coverage must be submitted to the Township before any work may commence.

### **Scope of Work**

Make visits to the Project Site and apply sampling and testing procedures at intervals appropriate to the stage of construction, i.e., compaction testing after Granular "M" placement, asphalt compaction testing, asphalt samples, and inspection of asphalt during placement.

Item	Cost
Providing Quality Control Consulting Services for the Matawatchan Road – 2.5 Km Hot Mix Asphalt Project	\$
Tax	\$
Total	\$

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**Signature**

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**Date**